

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF THE SOUTH ADAMS COUNTY FIRE PROTECTION DISTRICT

January 19, 2010

A meeting of the Board of Directors was held at 6550 E. 72nd Avenue, Commerce City, was called to order at 6:19 p.m. by President Ken Koger.

The following directors were present: Vice President Rocky Teter, Secretary Randy Buckalew and Director Darren Friess. Treasurer Robert Harpin was excused.

Also present were: Fire Marshal Ron LaPenna, Diane Roemer-Vigil, Tom Merrigan and Chief Ellis Howard.

Introduction of guests: Robert Kreutzer, Jamey Buckalew and Kevin Phillips.

Minutes

Mr. Koger asked for approval of the December 15th minutes, Rocky Teter made a motion to approve the minutes, Darren Friess seconded-carried.

Treasurers Report:

Submitted with packets.

Randy Buckalew stated 2009 was a challenging year, the income had pluses and minuses but the year finished positive. Expenditures should be based on need rather than wants can have a positive impact.

There were several line items that exceeded their amount, but the budget on the whole was in balance.

Bills:

Submitted with the packets.

Ken Koger made a motion to pay the bills for December totaling \$166,634.72, Rocky Teter seconded-carried.

Mr. Koger inquired about the \$53,171 to Commerce City for the use tax at Stat. #8.

Marshal LaPenna informed him if the city's audit amount changes the District could receive a refund, or they may have to pay more. White Construction informed him they paid \$18,000 of the use tax.

Randy Buckalew informed the Board Mr. Harpin would like \$200,000 transferred from the CSAFE account to Colorado Business Bank.

Mr. Merrigan stated he thought the FDIC would only cover up to \$250,000 in an account.

Marshal LaPenna will transfer the funds either to Colorado Business Bank or another account.

Randy Buckalew made a motion to move \$200,000 from CSAFE to another account paying a higher interest rate, Darren Friess seconded-carried.

EMS:

Jamey informed the Board they have an executed contract with the District. She would like to set a date when the utility payment should be made.

Marshal LaPenna decided the fifth of each month for the due date.

Jamey stated the District collected \$26,000 in rescue billing fees for 2009.

Darren Friess informed the Board he spoke with Dr. Hawks assistant, and he will have an open ended prescription for the Hep B shots for the department. Northglenn Ambulance will administer the shots.

Randy Buckalew would like to thank Northglenn Ambulance for handling the rescue billing for 2009.

Board Actions:

Marshal LaPenna informed the Board he has two resolutions to be signed regarding the 2010 election.

Resolution #2010-01 is for calling for the election, setting the polling places, and designating the designated election official.

Resolution #2010-02, allowing the DO to cancel the election if in fact there are not more candidates than spaces open for re-election.

Rocky Teter made a motion to adopt Resolution #2010-01, Darren Friess seconded-carried

Rocky Teter made a motion to adopt Resolution #2010-02, Darren Friess seconded-carried.

Report on Buildings:

Rocky Teter inquired about the Icel. Energy audit.

Marshal LaPenna delegated that project to Dean Vitae, he will report back at the next meeting.

Marshal LaPenna informed the Board the heat problem at Stat. #8 is an on going problem he is working on.

Marshal LaPenna stated the heat problem at Stat. #7 is being worked on, he is going to price out a 110V

line voltage thermostat. The door to the corridor has been repaired.

The plaques for all the stations have been installed, and the projector screen at Stat. #8 has been installed.

Board Comments:

Randy Buckalew would like to welcome back Chief Howard and the new officer's line.

Ken Koger informed the Board he may have a potential conflict of interest. His business has been copying fire academy hand books for the new rookie class. The costs have been lower than the competition by fifty plus dollars.

Mr. Merrigan informed the Board there is a state statute that say a board member cannot have contracts to do work for the District, unless the work is put out to bid. The cost of putting that size of a contract out to bid would be more than the contract.

Legal Comments:

Mr. Merrigan would like to have an executive session following the Board meeting regarding the Brighton I.A. tax matter.

He would also like to inform the Board he is reviewing the District's current policy and procedure manual

and have more information by the next Board meeting.

ADCOM:

Marshal LaPenna informed the Board the statewide digital system had over 77 million push to talks in 2009, the busy signal was less than 1%.

ADCOM does not have the capability to sent out a reverse 911 call to cell phones, they will be investigating that.

They came in under budget in expenses and a small amount in revenue.

Bureau Report:

Month end Bureau report has been submitted.

Marshal LaPenna received an e-mail from Gene Quadr at Golden Fire Department inquiring whether the District is going to allow other departments to use the training tower.

Mr. Koger stated the Board decided not to let other departments us the tower.

Marshal LaPenna has contacted another company to do the testing on the aerals, they are certified and considerably less than the UL testing price.

Marshal LaPenna had a meeting with his staff, Dean and Derek will schedule the inspectors for truck, SBA, and equipment training.

He would also like to invite any Board member if they would like, to do a ride along with any of the inspectors.

Maintenance Report:

Submitted with the packets.

Marshal LaPenna informed the Board the electronic work order process is working well.

Mr. Koger stated he received an e-mail stating some states are requiring sprinkler systems in residential homes.

Marshal LaPenna informed him the 2009 IFC has that provision in it, but whether the city would adopt that code is not clear.

Chief's Report:

Chief Howard would like to thank the Board for their help in 2009.

The new officers will be assuming their duties starting January 20th.

The new academy class for the thirty new rookies started January 14th, they will need bunker gear by the middle of March. He will know by the middle of February how many he will actually need.

The class of 2009 will have a graduating ceremony on Saturday, January 23rd at 1900 hrs at Stat. #8.

Chief Howard informed the Board Wheat ridge Fire Department would like to trade use of their computer simulated command system for the training tower.

The Board discussed the matter and agreed, if the department had enough firemen to supervise the use of the tower.

District Development:

Mr. Koger inquired if Marshal LaPenna had looked into purchasing land for Stat. #9.

Marshal LaPenna will start working on finding a location.

Public Comment:

No comments.

Executive Session:

Mr. Koger made a motion pursuant to C.R.S.24-6-402(4)(f) in accordance to federal and state laws to receive advice from legal council to discuss a personnel matter, seconded-carried

THERE WAS NO FURTHER BUSINESS THE MEETING WAS ADJOURNED AT 7:20 P.M.

RESOLVED: To approve the minutes of the December 15th, 2009 meeting as presented.

RESOLVED: To approve the Treasurer's report for December 2009.

RESOLVED: To approve the bills for December, 2009 totaling \$166,634.72.

RESOLVED: To approve Resolution #2010-01 and #2010-02 regarding the upcoming election.

Vice President Rocky Teter 1/19/10