

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF  
THE SOUTH ADAMS COUNTY FIRE PROTECTION DISTRICT**

**July 15, 2008**

1 A meeting of the Board of Directors was held at 4711 E. 69<sup>th</sup> Avenue, Commerce City, was called to order  
2 at 6:15 p.m. by President Ken Koger.  
3 The following directors were present: Randy Buckalew and Rocky Teter. Jim Machuga and Robert  
4 Harpin were excused.  
5 Also present were: Fire Marshal Ron LaPenna, Chief Craig Machuga, Tom Merrigan and Diane Roemer-  
6 Vigil.

7 **Introduction of guests:** Jamey Buckalew and Darren Friess

8 **Minutes**

9 Mr. Koger asked for approval of the June 24<sup>th</sup> minutes, Randy Buckalew made a motion to approve the  
10 minutes and Rocky Teter seconded-carried.

11 **Treasurers Report:**

12 Submitted with packet

13 Marshal LaPenna stated the District has collected 95% of the real estate taxes for the year, which is good,  
14 there is only \$136,000 left to collect in taxes.

15 Marshal LaPenna is watching all expenditures in all categories.

16 Randy Buckalew would like to know if the Xcel bill at Stat. #2 is an estimated amount.

17 Diane informed him it was the actual amount showing on the bill.

18 **Bills:**

19 Submitted with the packets.

20 Randy Buckalew made a motion to pay the bills for June totaling \$347,365.22, Rocky Teter seconded-  
21 carried.

22 **EMS:**

23 Jamey informed the Board they will have two extra ambulances at the music- fest this weekend at the  
24 stadium. Also they are gearing up for the Democratic National Convention in August, they are the back-up  
25 ambulance for the convention.

26 Chief Machuga would like to thank the Northglenn Ambulance crew for their help at the structure fire  
27 today.

28 **Report on Buildings:**

29 Rocky Teter would like the door closure repaired at Stat. #1 and the other doors at the Station repaired.

30 **Board Comments:**

31 Rocky Teter inquired about the dumpster at Stat. #5.

32 Marshal LaPenna informed him the waste company made a mistake and increased the amount of pick-ups  
33 instead of delivering a larger dumpster, the problem has been resolved.

34 Rocky Teter would like the District to check into other waste companies when Allied Waste's contract  
35 expires.

36 Rocky Teter inquired about the worker's comp claim for Rick Bostedt.

37 Ken Koger informed him the claim was denied and Rick Bostedt will appeal the decision.

38 Mr. Koger talked to the worker's comp carrier at length and they still will not pay the claim.

39 Discussion followed.

40 Mr. Koger inquired when the bids were due back for the new truck.  
41 Marshal LaPenna informed him they were due back to him by July 31, 2008.  
42 Randy Buckalew inquired about the plans for Stat. #7, if anyone has picked up plans.  
43 Marshal LaPenna informed him there have been 24 sets picked up out of the Dodge Room.  
44 Mr. Koger inquired if a company has been hired to help the District with the mill levy increase.  
45 Marshal LaPenna informed him he has a call in to Welcher & Britt, but has not heard back from them.  
46 Mr. Merrigan suggested getting a signed and paid contract from them, including the details of what  
47 exactly they are going do for the District, prior to setting the ballot.  
48 Chief Machuga stated he will wait until Welcher & Britt is hired before he reports back to his committee.  
49 Rocky Teter inquired about the Senior Homestead program, if Marshal LaPenna had any response from  
50 the city.  
51 Marshal LaPenna stated he had not heard back from the city yet, he will check into the matter further.  
52 Mr. Koger inquired of the Chief if everyone in the department had their physicals.  
53 Chief Machuga informed him there were still some firemen who had not had their physicals, and some  
54 were given an extension.  
55 Mr. Koger would like the firemen who did not pass the breathing test on their physicals be sent a letter  
56 stating they cannot wear a respirator.  
57 Mr. Koger inquired if the District could check into other fuel sources other than Riggi Oil.  
58 Marshal LaPenna informed him the cost at Riggi varies daily, the District does not pay taxes on fuel.  
59 Mr. Koger inquired about who damaged the light on E-23.  
60 Chief Machuga stated no one informed him about the damaged light.

61 **Legal Comments:**

62 Tom Merrigan informed the Board the contract for the land at Stat. #7 has been signed, the closing will be  
63 this Friday, July 18<sup>th</sup>, the purchase price was \$74,000.00  
64 Mr. Merrigan wrote a letter to the Reunion Metro District regarding the \$50,260 the Fire District paid  
65 them. The Metro District did not have a Board meeting this month to discuss the matter, they will get  
66 back to Marshal LaPenna.

67 **ADCOM:**

68 Marshal LaPenna informed the Board there has not been an ADCOM Board meeting yet this month.  
69 He will be on vacation next week and Kevin Vincel will attend the Board meeting in his place.

70 **Bureau Report:**

71 Month end Bureau report has been submitted.  
72 Marshal LaPenna informed the Board there were \$4,000 collected in plan review fees for June.  
73 Marshal LaPenna stated there were two fireworks stands permits issued or \$1,000 each.

74 **Maintenance Report:**

75 Submitted with the packets.  
76 Marshal LaPenna informed the Board Gary is working on E-24 replacing the radiator.  
77 Marshal LaPenna received an estimate from Western Fire to repair SQ-23 for \$7,059.00.  
78 Marshal LaPenna stated TK-22 has been repaired and the District will receive the UL certification.  
79 Rocky Teter informed the Board he had a hard time with the valves on E-23 at the structure fire today.  
80 Discussion followed regarding the valves.  
81 Randy Buckalew would like to know the amount of repairs that have been made on C-213.  
82 Marshal LaPenna informed him there has been \$1,000 in repairs on that vehicle in the past year, it is at the  
83 maintenance shop now to have the front end repaired.  
84 Randy Buckalew informed the Board the cost of the repairs for C-213 total\$344.00, for Gary to do the  
85 work. Kennedy alignment would charge \$1,100 for the work to be done.  
86 Randy Buckalew informed the Board to replace all four tires on E-23 would be \$1,173.00.

87 **Chief's Report:**

88 Chief Machuga would like to thank the Bureau officers and Marshal LaPenna for responding to the  
89 structure fire today, manpower took awhile to get there.

90 Chief Machuga informed the Board he would like to do mass mailing to the residents of Commerce City  
91 regarding spaghetti dinner tickets and recruitment. The firemen will still be going door to door selling  
92 tickets.

93 **District Development:**

94 Marshal LaPenna informed the Board Stat. #8 is on schedule.

95 Commerce City Police would like to use Stat. #5 for DUI training for their rookies on Sept. 4<sup>th</sup>.

96 The Board agreed to let them use Stat. #5.

97 Mr. Koger inquired about the billings for the use of the training tower, he feel the money should be going  
98 back into the training center account.

99 Golden Fire Department has been billed, we have not yet received payment.

100 Marshal LaPenna informed the Board, Southwest Adams Fire would like to use the training center for  
101 vehicle fire training, there has not been a price set on that type of training. Marshal LaPenna informed  
102 them they would have to pay for fuel.

103 **Public Comment:**

104 No comments

105 **Executive Session:**

106 There was no further business, the meeting was adjourned at 7:30P.M.

107 RESOLVED: To approve the minutes of the June 24, 2008 meeting as presented

108 RESOLVED: To approve the Treasurer's report for June 2008

109 RESOLVED: To approve the bills for June 2008 totaling \$347,365.22.

110

---

111 President Ken Koger 7/15/08

112

---

113 Vice President Rocky Teter 7/15/08

114

115

