

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF
THE SOUTH ADAMS COUNTY FIRE PROTECTION DISTRICT**

October 16, 2007

1 A meeting of the Board of Directors held in the Board room at 6550 E. 72nd Avenue, Commerce
2 City, was called to order at 6:50 p.m. by President Ken Koger.
3 The following directors were present: Randy Buckalew, Rocky Teter, Robert Harpin and Jim Machuga.
4 Also present were: Deputy Fire Marshal Kevin Vincel, Chief Craig Machuga, Diane Roemer-Vigil,
5 Tom Merrigan and Fire Marshal LaPenna

6 **Introduction of guests:** Kevin Phillips

7
8 **Minutes**

9 Mr. Koger asked for approval of the September 25th minutes, Jim Machuga made a motion to approve
10 the minutes and Rocky Teter seconded-carried.

11 **Treasurers Report:**

12 Submitted with packets.

13 Mr. Harpin stated the assets and liabilities for September 2007 are in check.

14 The 2007 budget's revenue projections are over the budgeted amounts, misc income, plan review fees
15 and ambulance income.

16 Some line items are over budget and some are very close, these need to be watched in the next couple of
17 months.

18 **Bills:**

19 Submitted with the packets.

20 Mr. Harpin made a motion to pay the September bills totaling \$148,802.21 Jim Machuga seconded-
21 carried.

22 **EMS:**

23 Marshal LaPenna informed the Board, Northglenn Ambulance is current with their contract through 2009.
24 He will get with Rick Lindsey to discuss another contract.

25 **Report on Buildings:**

26 Mr. Harpin has a list of work to be done on the stations;

27 Stat. #1- The gutter and drains are in need of repair and paint.

28 Shop- Garage doors need paint.

29 Stat. #2- Trash and weeds along the East side of the building need to be removed.

30 Stat. #3- Flags need replaced.

31 Stat. #4- He could not get into the Station, due to Xcel doing utility work.

32 Stat. #5- N.W. Corner of the fence needs fixed, the rail is down, trash and weeds need to be removed.

33 Stat. #6- The weeds need to be removed.

34 **Board Comments:**

35 Mr. Harpin stated that in the August meeting with the City Council it was discussed with them to help the
36 Fire District address the emergency crossovers on some of the City's major highways, I-270 & I-76 were
37 mentioned. Mr. Harpin understands that some of these highways are difficult for the engines to cross
38 over without damaging the engine.

39 Marshal LaPenna informed the Board he sent an e-mail to the Mayor inquiring about the highways,
40 he has not heard anything back yet.

41 Rocky Teter suggested they contact CDOT with a letter and they would be able to mark the highway
42 with an emergency vehicle sign.
43 Mr. Koger inquired of Marshal LaPenna about the CARZ meeting he just attended.
44 Marshal LaPenna stated there was a very good turnout, about 35 people attended, the people attending
45 seemed very supportive of the mill levy increase, there were quite a few people from Commerce City and
46 the school board that attended.
47 Mr. Buckalew informed the Board TK-22 is out of service due to the shocks being broken again.
48 Gary will be contacting the manufacturer to see if the problem is on-going with similar trucks.
49 Marshal LaPenna stated this is the fourth set of shocks Gary has placed on this truck including the heavy
50 duty cables.
51 Discussion followed, Mr. Koger and Marshal LaPenna stated they did not feel there was abuse of the
52 truck, and the manufacturer would be notified.
53 Mr. Buckalew inquired of the Chief if the work at Stat. #5 has been completed or if they are going to
54 reimburse the District for the money they spent on having shelves built.
55 Chief Machuga stated the money would be sent back to the District.
56 Mr. Buckalew inquired of the Chief why there were almost three tones sent out on a call last week, the
57 department was having a meeting and no one answered the call.
58 Chief Machuga stated he thought two of the firemen that left the meeting were going to they call.
59 Chief Machuga informed the Board the mirror on TK-22 was damaged while being driven down the
60 highway when it clipped another truck.
61 Marshal LaPenna informed the Board it was one of his fire prevention officers that damaged the truck,
62 there was no damage to the other truck that it hit. Craig was notified of the damage to TK-22.
63 Also on TK-22 the rear tail lights were damaged and no one has come forth to admit to the damage.
64 Mr. Buckalew would like to thank the District for the flowers that were sent to Jamey after her back
65 surgery.

66 **Legal Comments:**

67 Mr. Merrigan informed the Board the closing on the property for Stat. #8 will be next week. Shea
68 Homes will inform Marshal LaPenna of the total amount due and set a time for the closing.
69 The contract for the construction company has been prepared and they are ready to start building.
70 Marshal LaPenna informed the Board there will be more expenses for Stat. #7, a grading permit and a
71 foundation permit, then the District can get started on the infrastructure.
72 Marshal LaPenna has had some preliminary discussion with Tom Acker, the project development
73 manager with the City regarding the water rights for Stat. #8.
74 Mr. Buckalew inquired about the District being able to terminate a firemen.
75 Mr. Merrigan stated the department was not incorporated, so therefore the Board cannot terminate a
76 fireman.

77 **ADCOM:**

78 Kevin Vincel informed the Board Thornton will be getting their own dispatch center
79 There has been no change in the Federal Heights situation, as far as them not paying ADCOM the
80 amount due.

81 **Bureau Report:**

82 Month end Bureau report has been submitted.
83 Kevin Vincel informed the Board there were \$1,100 collected in plan review fees for September.
84 Mr. Vincel informed the Board there are three different types of tests that can be done on the new
85 maintenance facility for the stress test on the concrete walls.
86 Mr. Koger inquired if the resolution for the City Council is in there hands.
87 Mr. Merrigan stated the council does have the resolution, he was not sure when it would be read.

88 **Maintenance Report:**
89 Submitted with the packets.
90 Gary set up for the Non Destructive Testing for the engines, but it fell through, he is going to check else
91 where for testing.

92 **Chief's Report:**

93 Chief Machuga would like to thank the District for the flowers that were sent to his wife.
94 He also informed the Board there was a fatal accident on I-76 & 96th where a state patrol officer
95 died in that accident. There were two state patrol officers that were helping a man place a barrel on the
96 back of his truck when another truck rear ended them.
97 Chief Machuga informed the Board the department sold some containers worth \$4,000 last year.
98 He would like to use that money and have the Board match that amount to build a 20' X 20' garage at
99 Stat. #5.
100 The Board agreed to match the money, but stated the garage would have to be built this year.
101 Mr. Harpin informed the Chief the spaghetti dinner banner is still up at Stat. #6.
102 Mr. Harpin inquired about the haz-mat calls and if the appropriate people have been billed.
103 Chief Machuga informed him they have not been billed and he will have the banner removed.
104 Mr. Harpin stated he was in Stat. #6 and noticed a sign on the easel board from an anonymous fireman
105 telling the ambulance crew where to park. He is very upset that someone would not sign their name.
106 Chief Machuga will find out who placed the sign and also who is placing signs on cars at Stat. #5.

107 **District Development:**

108 Mr. Koger inquired about Stat. #7.
109 Marshal LaPenna informed the Board he contacted Glen Murray, the survey has been completed by
110 Aztec Consultants and they are preparing the final documents. Once those documents are completed they
111 will be submitted to the county for a re-plat and a PUD.
112 Marshal LaPenna will discuss a purchase contract for the property with Tom Merrigan.
113 The water will either be under a GSA(General Service Area) or a GID, it will be simpler if the water can
114 be connected to the GSA water line.
115 Marshal LaPenna stated he has a very preliminary design for Stat. #7 from Dave Scudder, and inquired if
116 the Board wanted to stay with that design.
117 Mr. Koger wanted a copy of that design for the Board members, Chief Machuga and members of the
118 department who will be involved in the decisions for Stat. #7.
119 Mr. Koger inquired if the Stat. #7 property would be purchased by the District this year.
120 Mr. Merrigan and Marshal LaPenna stated it was unlikely, due to the fact it takes the county three to four
121 months to approve re-plat and the PUD.
122 Mr. Koger inquired of the problem at the new maintenance shop with the grout problem.
123 Kevin Vincel stated there were three different tests that can be performed.
124 One is a pendulum hammer test, a pendulum swings down and hits the wall and when it bounces back it
125 will show the strength of the prism and grout, this test is accepted by the state masonry.
126 John Jasek is getting with the structural engineer for his approval on that test.
127 The second test would be to take a portion of the face of the block on the interior wall out and have it
128 tested.
129 The third test would be the one to take out a three by three block of wall.
130 Kevin stated John Jasek, the general contractor for Tower One construction, is trying to get the pendulum
131 hammer test done on the building.
132 It was stated that concrete always gets stronger never weaker over a period amount of time.

133 The original prism test was measured at 1480 PSI, 1500 PSI is passing, from there the test went down,
134 which shows the prism was mishandled.
135 The structural engineer has to accept the testing, he is the one who signs off on the building.
136 The completion date on the building is October 22nd, they have fifteen days after that to complete the
137 building.
138 Mr. Vincel stated a temporary CO could be issued until the test is completed.
139 The preliminary inspections were called off on Monday, due to Excel not having the gas meter
140 connected.
141 Mr. Koger inquired of Marshal LaPenna if the estimates for the windows at Stat. #2 have been received.
142 Marshal LaPenna stated the bids have not yet been received.
143 Mr. Koger inquired about the asphalt at Stat. #1.
144 Marshal LaPenna stated he has a bid for the asphalt and will forward to Mr. Koger.
145 Mr. Koger set a meeting for a study session for Tuesday, November 6th at 6:00P.M. to discuss
146 the final budget figures.
147 Marshal LaPenna would like to compliment the Bureau for fire prevention week, and doing a great job.

148 **Public Comment:**

149 No comments

150 **Executive Session:**

151 There was no further business, the meeting was adjourned at 7:50P.M.

152 _____
153 President Ken Koger 10/16/07

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155 Vice President Rocky Teter 10/16/07

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