



MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF THE
SOUTH ADAMS COUNTY FIRE PROTECTION DISTRICT

November 13, 2018

A meeting of the Board of Directors of the South Adams County Fire Protection District was held at 6050 Syracuse St, Commerce City. Vice President Sam Gillan called the meeting to order at 6:15 p.m.

The following Directors were present by roll call: President/Chairman Alex Fairfield attended the meeting via videoconference, Secretary Craig Machuga and Treasurer Ernie Anderson.

Director Debra Bullock was absent (excused).

Vice President Gillan asked for a motion to excuse Director Bullock. Treasurer Anderson made a motion to excuse Director Bullock, Director Machuga seconded. The motion passed.

Also present were: Fire Chief Kevin Vincel; Deputy Chief Bob Monzingo; Diane Roemer, Administrative Assistant for the District; Emma Connors, Receptionist; Kevin Kellar, IT.

Guests:

No guests were present.

Additions or Changes to the Board Agenda:

No additions or changes to the agenda.

Public Comment:

No Public Comments.

Minutes:

Vice President Gillan asked for a motion to approve the minutes of the October 16st, 2018 Board meeting. Director Machuga made a motion to approve the minutes; Director Anderson seconded the motion. The motion carried.

Special Reports:

Chief Vincel had no report.

Northglenn Ambulance:

No report.

Board Action Items:

Vice President Gillan informed the Board there is a Resolution to increase the Old Hire Pension plan to a 3% COLA each year, beginning January 1, 2019.

Vice President Gillan asked for a motion to approve Resolution #2018-11-01; A Resolution Regarding the Cost of Living Adjustment (COLA) for the Old Hire Fire Pension Fund.

Treasurer Anderson made a motion to approve Resolution #2018-11-01, Secretary Machuga seconded the motion. The motion passed.

Treasurer's Report:

The Treasurer's Report is included in the Board packet.

Chief Vincel informed the Board that since the mill levy increased passed, he is preparing the 2019 budget at to take into account the 14.75 total mills.

Chief Vincel informed the Board that an amendment to the 2018 Budget may be required. He will keep the Board informed if this needs to be done.

Chief Vincel informed the Board that the 2019 Budget was discussed at the study session meeting last Friday. He will distribute the 2019 Budget to the Board prior to the December Board meeting, where it will be considered for approval.

Chief Vincel stated that the District will hire an additional 15 to 20 firefighters at the beginning of next year. He also stated that a new engine and squad vehicle will be purchased next year. Included in the new positions will be two fire prevention officers.

Bills for October 2018:

Treasurer Anderson asked the Board for approval to pay the October 2018 bills, totaling \$220,755.66 Secretary Machuga made a motion to pay the bills for October 2018. Director Fairfield seconded the motion. The motion carried.

Legal Report:

No report

Fire Chief Report:

Chief Vincel informed the Board that the impact fees that have been collected this year will be used to purchase a new engine. The new engine will be ordered by the end of this year due to a 6% price increase in January. The new engine should be delivered by October 2019.

Chief Vincel would like to thank everyone for their efforts on the election including the Association, Local 5124, Chris VanDijk, and Maria Carabajal along with the District's firefighters for their volunteer time to help get the District's Ballot Issue 5B passed.

Chief Vincel stated that he would like to move the December Board meeting to December 11th. Chairman Fairfield suggested sending an email to anyone that will be attending the December Board meeting.

Chairman Gillan asked for a motion to move the December Board meeting to December 11, 2018. Director Machuga made a motion to move the December Board meeting to December 11. Director Anderson seconded. The motion passed.

Chief Vincel informed the Board that the merger talks with Adams County Fire Protection District will continue next year.

Chief Vincel informed the Board that Maria Carabajal has been really busy with public relations projects. He stated that he believes that the District's involvement with the community really helped with the election outcome.

Chief Vincel would like the Board to authorize him to have lunch served to each of the crews, to show the Board and Chief Staffs' appreciation for the crew's support during the mill levy election.

After discussion, the Board agreed to have lunch brought to the crews in appreciation of their support during the election, and also to purchase meals for the crews for Thanksgiving.

Treasurer Anderson stated that he is very impressed with the District and specifically with the crews attending public events and helping out the public.

Chief Vincel informed the Board that next February or March he would like to have an awards ceremony for the District.

Deputy Chief Monzingo:

No report.

Board of Directors Report:

Director Anderson stated that he is pleased the Board decided to only place a mill levy increase on the ballot, not the "de-Gallagher" ballot issue that the Board had been contemplating.

Chairman Fairfield stated it is amazing to see the camaraderie within the District. He hopes everyone has a safe holiday.

Director Gillan stated he is very impressed with the District and all the volunteer time put in to get the mill levy passed.

As there was no further business, Chairman Gillan adjourned the Board meeting at 7:00 p.m.

SUMMARY OF ACTIONS TAKEN BY THE BOARD

RESOLVED: To approve the minutes of the October 16st, 2018 meeting.

RESOLVED: To approve the Treasurer's report for October 2018.

RESOLVED: To approve Resolution #2018-11-01, to increase the Old Hire Pension Plan by a 3% COLA increase each year starting January 1, 2019.

RESOLVED: To pay the bills for October 2018, totaling \$220,755.66

RESOLVED: To reschedule the December Board meeting to December 11, 2018.

X

Sam Gillan
Vice Board President 11/13/2018

X

Craig Machuga
Board Secretary 11/13/2018