



**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF THE
SOUTH ADAMS COUNTY FIRE PROTECTION DISTRICT**

July 21st, 2026

A meeting of the Board of Directors of the South Adams County Fire Protection District was held in person at the South Adams County Fire Protection District's Headquarters, located at 6050 Syracuse Street, Commerce City, CO 80022, commencing upon conclusion of the Pension Board Meeting. The meeting also had a Teams video link for participants.

Board Members Present:

Craig Machuga	President
Kasen Huwa	Treasurer
RJ Fernandez	Secretary
Shawn Poe	Director

Also Present:

Bob Olme	Fire Chief
Bobby Noel	Deputy Chief of Operations
Randall Weigum	Deputy Chief of Support Services
Roger Japp	Division Chief of EMS
Jay Willmott	Division Chief of Fire Prevention
Miles Miller	Chief Mechanic
Ron Fano	District Legal Counsel
Kevin Kellar	Information Technology Manager
Emma DeRosia	Administrative Specialist

President Machuga excused Vice President Bullock from the meeting.

Guests: Public Relations Maria Carabajal, Public Education Specialist Anissa Griggs, Battalion Chief Fairband, Jiao Qin, Trey Zima, Zach Martin, Lieutenant Kevin Delaney, Josh Jelcick, Jared McGlochlin, Nick Bendinelli, Alex Stone, Division Chief of Training Jason Oster, and Josh Leeling.

Public Comments:

No public comment.

Approval of Minutes:

Treasurer Huwa moved to approve the minutes from June 16th, 2026, regular board meeting as posted in the Board packet. Secretary Fernandez seconded the motion, which passed unanimously.

Changes/Additions to the Agenda:

Chief Olme request a short executive session to discuss and develop potential negotiating positions regarding recently announced hospital combination involving Platte Valley Hospital, and the potential impact on ambulance service currently being provided to the District before the Board of Directors reports.

Financials:

Chief Olme introduced Chief Financial Officer Jiao Qin. Ms. Qin and Mr. Zima presented to the Board the financial updates of the District. Ms. Qin informed the Board that with the forecast, the total revenue by the end of the year will be higher than the budget, and the total expenditure will be lower than the budget, and noted that, however, it is difficult to predict the amount until we are close to the end of the year. Mr. Zima reported that the Capital fund total revenue is \$7M with total expenses at \$1.1M. It leaves the actual current ending as \$11M. Comparing the 6 months actual with the 12 months budget, our expense total is very low due to project delay and when those projects are completed by December, we will be close to the budget. Ms. Qin also stated that we currently received impact fund revenue of \$219K from the last 6 months. Mr. Zima also stated that our trends and actual data show strong financial status for general fund, impact fund is roughly following the budget, and the capital fund has project delays that currently cause us to be temporarily under budget. Mr. Zima also reported that while the claims reimbursement and cost currently shows as under budget, the District did receive the reimbursement from insurance company which will adjust this going forward. Treasurer Huwa requested that the rebranding costs be shown on a separate line item going forward so that the costs of the effort can be easily tracked.

Special Reports:

Chief Olme's Report:

Chief Olme reported, in addition to his Board report in the Board packet, the Type 3 and crew are back home from the deployment to Ouray. Chief Olme also reported the 4th of July was a very busy day for calls and incidents. Chief Olme informed the Board that June was the first month with every station running over 102 calls for service, which is a large increase from our current call volume. Chief Olme reported to the Board that City of Commerce City has asked to meet about Fire Bans and what direction should be take.

Deputy Chief of Operations Report:

Deputy Chief of Operations Noel reported, in addition to his Board report in the Board packet, that he provided the correct current call volume in print for the Board. Chief Noel also touched on the return of the Type 3 and is in maintenance at the shop before it will be back in rotation for deployment next week. Chief Noel informed the Board about the uptick in fires recently both grass and structure fires, and wanted to give recognition to the crews for all the fires and their hard work. Chief Noel reported that he is working with ADCOM to create a new planning zone that has been identified due to the lack of hydrants in the area to ensure a better response. Chief Noel also stated that working on an inventory for better accountability, to help cut down on any duplicate ordering.

Deputy Chief of Support Report:

Deputy Chief of Support Weigum reported, in addition to his Board report in the Board packet, that he had a meeting with CDOT for the Interstate 270 project. Chief Weigum also reported that the plan is to start construction in October with the first phase of bringing in dirt, which should take about a year. The District Board asked for a CDOT 270 presentation in the September meeting. Treasurer Huwa thanked the IT division for the good work on the recent audit.

Local 5124:

President Kevin Delaney reported, in addition to his Board report in the Board packet, that last month the Local 5124 had a election for the officer positions, and congratulated everyone who has stepped up to serve. President Delaney also informed the Board of the big changes with the union since the election, including to want to do more volunteering for the community. President Delaney explained to the Board about the plan to have a Station 21 Pride Day, to clean the station and the pumper and to make a day out of it with the families. President Delaney also reported to the Board that members of the Local will be attending the 58th Annual Convention in Texas the week of August 10th. President Delaney also

mentioned the 40th Annual IAFF Fallen Firefighter Memorial, that will take place on September 19th in Colorado Springs and that Lieutenant Bendinelli's brother will be placed on the wall.

Legal Comments:

Mr. Fano reported, in addition to his written Board report, that there has been a lack of progress from the Adams 14 School Board in regards to the property purchase and has received no communication from the Broker.

New Business:

- A) Amendment to Flock Agreement: Chief Weigum presented to the Board that Commerce City Police Department has asked if they could place an additional drone pad on the support building in addition to Station 26, this is due to the ADCOM building no longer being feasible. Chief Weigum explained that would be to add the Support Services Building to the existing agreement and would be the same time frame of 18 months. Director Poe made a motion to approve the MOU amendment between the City of Commerce City, Flock, and SACFD to loan property (for a period of 18 months) for the placement of a drone launch pad on the roof at the Facility Support Building and authorize the Chief or his designee to execute any and all items needed to complete this MOU. Treasurer Huwa seconded the motion, the motion passes unanimously.
- B) Hazmat Vehicle Payoff: CFO Jiao Qin presented to the Board the proposal to payoff the Hazmat Vehicle loan, further explain that this payoff will save the District over \$18,000 in interest and there is currently sufficient funding to complete the pay off. Treasurer Huwa made a motion to approve the Haz-Mat Vehicle Loan payoff and direct the Chief or his designee to execute any further requirements for submission. Director Poe seconded the motion, and the motion passed.
- C) 2027 EMS Staff Hiring: Chief Japp presented to the Board a request from the EMS Division to allow with moving forward with the hiring of six EMT's and six paramedics. Chief Japp further explained that this would just to start the hiring process to ensure the best candidates are selected. Chief Japp informed the Board that all documentation and communication will state this is contingent on the Board's approval on the 2027 budget and no offers would be extended until the budget approval as well. Treasurer Huwa mentioned his reservations about proceeding with the hiring process before budget approval. Secretary Fernandez made a motion to approve the hiring process for the 2027 EMS personnel with the understanding that should the Board not approve these positions in the 2027 budget; no job offers will be extended and the District is not under any obligation, the Board authorizes the Chief or his designee to begin the process. Director Poe seconded the motion, and the motion passed with 3 Directors voting in favor.

Executive Session:

Treasurer Huwa made a motion go into executive session pursuant to C.R.S. 24-6-402(4)(e) to discuss and develop potential negotiating positions regarding recently announced hospital combination involving Platte Valley Hospital, and the potential impact on ambulance service currently being provided to the District. Secretary Fernandez seconded the motion, the motion passed.

Secretary Fernandez made a motion at 5:57 p.m. to come out of executive session. Treasurer Huwa seconded the motion and the motion passed unanimously. There was no Board action taken following the executive session.

Board of Directors Report/Comments:

Director Shawn Poe thanked the Wildland team and is happy the team is back home safe. Director Poe also congratulated Chief Willmott for receiving his CFO and welcomed Natalia and Jiao to South Adams.

Director Poe thanked the crews for all the hard work with the increase calls to service. Director Poe also congratulated all the new families.

Secretary RJ Fernandez welcomed Jiao Qin to South Adams. Secretary Fernandez thanked the crews who were deployed and thanked the crews on shift for the 4th of July.

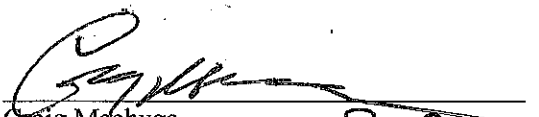
Treasurer Kasen Huwa is happy that the Type 3 is being deployed and helping out on these wildland fires. Treasurer Huwa also welcomed all the new employees and congratulated the new officers for the Local 5124. Treasurer Huwa commented that the buckets for the fireworks was a great prevention idea.

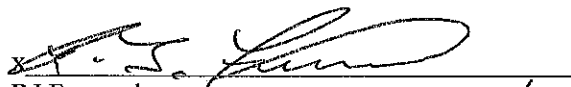
President Craig Machuga told everyone to keep up the good work.

Any Additional Matters that may come before the Board:

No additional matters that may come before the Board.

Adjournment: President Machuga adjourned the meeting at 6:02 p.m. with no further business before the Board.


Craig Machuga
Board President 8/18/2026. 8-18-2026


RJ Fernandez
Board Secretary 8/18/2026. 8-18-2026