



**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF THE
SOUTH ADAMS COUNTY FIRE PROTECTION DISTRICT**

September 23rd, 2025

A meeting of the Board of Directors of the South Adams County Fire Protection District was held in person at the South Adams County Fire Protection District's Headquarters, located at 6050 Syracuse Street, Commerce City, CO 80022, commencing upon completion of the Pension Meeting. The meeting also had a Zoom video link for participants as well.

Board Members Present:

Craig Machuga	President
Debra Bullock	Vice President
RJ Fernandez	Secretary
Kasen Huwa	Treasurer
Shawn Poe	Director

Also Present:

Bob Olme	Fire Chief
Bobby Noel	Deputy Chief of Operations
Randall Weigum	Deputy Chief of Support Services
Jay Willmott	Division Chief of Fire Prevention
Miles Miller	Chief Mechanic
Ron Fano	District Legal Counsel
Trey Zima	District Accountant
Kevin Kellar	Information Technology
Emma DeRosia	Administrative Specialist

Guests: Public Relations Maria Carabajal, Captain Augdon Greening, Engineer Zach Martin, Firefighter Asa Capsouto, Human Resources Manager Gina Middleton, and attending virtually DeWayne Keeton, Andrew Reifman, Dean Vitale, Nick Bendinelli, Dalton Archer, Nicholas Bendinelli, Russell Johnson, David Thomas, and Reggie Buckalew.

Public Comments:

No Public Comment.

Approval of Minutes:

Treasurer Huwa moved to approve the minutes from August 19th, 2025, regular board meeting as posted in the Board packet. Vice President Bullock seconded the motion, which passed unanimously.

Changes/Additions to the Agenda:

Mr. Fano asked to add a resolution regarding advocacy for the sales tax ballot question to his report to be discussed and a decision to be made



Financials:

Mr. Zima reported to the Board that the monthly financial report was included in the Board packet. Mr. Zima informed the Board that currently the extra hours work for the Operations division is trending high due to all the wildland deployments but those funds will be reimbursed to the District. Treasurer Huwa asked why the postponing for the hiring of the 2nd Battalion Chief, Chief Olme explained currently with the Safety and Training Officer in play that helps take some of the load off of the Battalion Chiefs and the Chiefs staff did not feel like it could continue to justify the need for the second Battalion Chief at this time.

Special Reports:

Chief Olme's Report:

Chief Olme reported, in addition to his Board report in the Board packet, that Platte Valley Ambulance did have a slight issue with providing ambulances on August 26th for a short time. If this had continued, the District would have brought AMR in to fill the gap. Chief Olme informed the board that earlier this month, the official test with AMR was completed, and this testing was a successful and smooth transition. Chief Olme also reported to the board that ADCOM had a major failure on August 21st with the loss of internet and connectivity, taking down several systems such as CAD, tablet command, and AVL. Chief Olme further explained that this took seven and a half hours to return to full operation. Chief Olme also explained that the E911 Authority Board is addressing the lack of redundancy within ADCOM's systems. Chief Olme reported that a major call was dispatched this morning, with a semi truck going off the bridge with an extensive extraction. Chief Olme elaborated on the call and how proud he was of our crews and how they handled the incident. Chief Olme also asked the District Board about whether, under new business, having a discussion about a possible staff vehicle, a Ford Maverick at \$30,000, that has been identified as a need but can be funded out of this year's budget. Chief Olme explained that Chief Miller has identified that this would be a cost savings to the District instead of using the Fleet Maintenance Truck to pick up and deliver parts.

Deputy Chief of Operations Report:

Deputy Chief Noel reported, in addition to his Board report in the Board packet, that the Type 3 has returned from the California Wildfires this evening. Chief Noel explained that during this time, the Type 3 was deployed to California for 30 days, a crew swap was performed, and each crew worked 14 days. Chief Noel welcomed back the crews who have been working so hard on these deployments, further commenting on how happy to see the Type 3 deployed. Chief Noel also reported about a tough hazmat call this last Sunday on I-25, cleaning up a large fuel spill, further explaining that our crews are doing a great job with these types of calls and helping out the North Area. Chief Noel informed the Board that the rescue is picking up more calls. Chief Noel reported that last week, the whole department conducted a Line of Duty Death/Serious Bodily Injury (LODD/SBI) training exercise scenario based on the policy written by Engineer Chris VanDijk and Lieutenant Fil Martinez. Chief Noel explained that this was a very emotional but great roadmap for the future and how to handle incidents with the utmost care. Vice President Bullock requested a report about how many calls are taking place on the west side of Highway 85. President Machuga asked if there were any big budget items for the rescue in the next year. Chief Noel explained that at the time the Rescue is fully stocked with all the big budget items it would need for the next couple of years, and that the department is very fortunate to be able to stock up on other items



spread out throughout the department if ever needed. Treasurer Huwa asked if the department is on track to hit 15,000 calls this year. Chief Noel answered that yes the call volume has increased substantially this year and there is nothing we can do to stop this.

Deputy Chief of Support Report:

Deputy Chief of Support Weigum reported, in addition to his Board report in the Board packet, that he has nothing additional to report. Vice President Bullock asked about the rate increase for the lease on the support building. Chief Weigum explained that lease purchase agreement comes due in October to renew the lease and the new pricing will not go into effect until December.

Local 5124:

Local 5124 President Augdon Greening reported that the Local is working diligently on the 6A Election and thanked Steward Josh Leeling for all his hard work and time dedicated to this endeavor, further explaining that the local was in attendance at the recent Commerce City Hispanic Heritage event to ensure all the residents of the city are well informed about this ballot initiative. President Greening reported to the Board that the Local also participated in the LODD/SBI training scenario as hosted by the department, and is very happy that the department is taking measures to have a formal process in place. President Greening thanked the Chiefs and the Board for allowing Truck 28 and crew to attend the recent IAFF Fallen Firefighter Memorial the previous weekend in Colorado Springs.

Legal Comments:

Mr. Fano reported that, in addition to his written board report, he has been working on prepping the year-end items, such as resolutions. Mr. Fano reported to the Board about the resolution advocating that the voters vote yes to approve the fire district's request for a sales tax during the November 4th election, which has been presented in collaboration with Chief Olme. Vice President Bullock made a motion to adopt the resolution advocating that the voters vote yes to approve the fire districts' request for a sales tax during the November 4th election. Treasurer Huwa seconded the motion, and the motion passed unanimously.

New Business:

- A) Fleet Bay Addition Bid Awards: Chief Olme presented on behalf of Chief Weigum, who is attending virtually. Chief Olme explained to the Board that three contractors came and did a walk-through with Chief Weigum and Rogue Architect. Chief Olme explained that after reviewing all three bids from the contractors, he recommended awarding Musick Built as the general contractor. Chief Olme reported that this bid was the most reasonable and the best recommendation for the District. Treasurer Huwa asked about a canopy situation. Chief Miller explained that this would extend the building out to the property lines and better accommodate reserves for storage as needed. Secretary Fernandez motioned to approve the Fleet Maintenance Facility Repair Bay Addition Construction Bid Award to Musick Built for a guaranteed maximum price of \$1,403,865.00. Treasurer Huwa seconded the motion. The motion carried.
- B) The Pound Gym Wall Bid Awards: Chief Olme presented on behalf of Chief Weigum, who is attending virtually. Chief Olme explained to the Board that three contractors came and did a walk-through with Chief Weigum and Rogue Architect. Chief Olme explained that after reviewing all three bids from the contractors, he recommended awarding Bryan Construction as the general contractor. Chief Olme reported that all the bids were closed in pricing. Treasurer



Huwa made a motion to approve the Indoor Training Facility Gym Wall Construction Bid Award to Bryan Construction for a Guaranteed Maximum Price of \$279,951.00. Vice President Bullock seconded the motion and the motion passed unanimously.

- C) Ford Maverick for Fleet: Chief Olme presented to the Board, as reported in his previous report, that the Fleet Maintenance has identified a need for another vehicle to avoid using the shop truck for parts pick-ups. Chief Olme further explained that the money already exists in the budget and wanted direction from the Board. The Board agreed to move forward with this decision to purchase the vehicle with this year's budget.

Board of Directors Report/Comments:

Director Shawn Poe thanked those crews who were deployed to California for all of their hard work and was happy to see them all back home safe and sound. Director Poe had a great time at last week's SDA conference and learned a lot. Director Poe also thanked everyone for the well-wishes for his daughter, she is recovering well.

Vice President Debra Bullock thanked everyone for the SDA conference and learned a lot as well. Vice President Bullock asked for a list of all the fire apparatus and the year it was bought with price information, Chief Miller will have that information ready in time for the budget meeting next week. Vice President Bullock asked if there was a retiree email list, Public Relations Carabajal said there was and they have been informed of all the departments events. Vice President Bullock is happy everyone is back from California safe and sound.

Secretary RJ Fernandez gave condolences to the Benallo family. Secretary Fernandez thanked the crews for all the hard work on the incident this morning and thanked the Denver Fire Department for their assistance. Secretary Fernandez also thanked the crews who have been deployed, all the chiefs' reports, and the work that goes into the reports.

Treasurer Kasen Huwa gave kudos to Public Relations Carabajal for the Hazmat social media post. Treasurer Huwa is happy to see the Type 3 engine back in the District and the crews back from deployment. Treasurer Huwa asked about the TrainFo Project. Chief Olme explained that Kevin Kellar has another meeting with CDOT tomorrow and should have a better update at next month's meeting about whether or not they need to extend the last couple of poles into 2026. Treasurer Huwa thanked the training division for the report on the outside training.

President Craig Machuga thanked everyone for all the hard work for this year so far. President Machuga asked the Chiefs to include some form of physical for the retiree firefighters. President Machuga also asked the Chiefs for a report on the response times for the station 1 area.

Any Additional Matters that may come before the Board:

None

Adjournment: President Machuga adjourned the meeting at 6:06 p.m. with no further business before the Board.



Craig Machuga 10-21-25
Craig Machuga
Board President 10/21/2025.

x RJ Fernandez
RJ Fernandez
Board Secretary 10/21/2025. 10-21-2025