



MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF
THE SOUTH ADAMS COUNTY FIRE PROTECTION DISTRICT
VOLUNTEER FIREFIGHTER PENSION FUND

July 15th, 2025

A meeting of the South Adams County Fire Protection District Volunteer Firefighter Pension Fund (“Pension Fund”) Board of Trustees, was held at the District’s Headquarters located at 6050 Syracuse Street, Commerce City, CO 80022 commencing at 5:00 p.m. The meeting also had a Zoom video link for participants as well.

Pension Board Members Present:

Craig Machuga	President
Debra Bullock	Vice President
Kasen Huwa	Treasurer
RJ Fernandez	Secretary
Shawn Poe	Director
Doug Finkenbinder	Trustee
Ricky Teter	Trustee

Also, Present:

Bob Olme	Fire Chief
Bobby Noel	Deputy Chief of Operations
Randall Weigum	Deputy Chief of Support Services
Ron Fano	District Legal Counsel
Emma DeRosia	Administrative Specialist
Robert Kern	Information Technology Administrator

Guests: Chief Mechanic Miles Miller, Division Chief of Fire Prevention Jay Willmott, Division Chief of EMS Roger Japp, Battalion Chief Andrew Fairband, Battalion Chief Nick Graff, Captain Jeff Woof, Local 5124 President Augdon Greening, Trey Zima, Engineer Ryan Thompson, Firefighter Matt Jones, and Public Education Specialist Anissa Griggs.

Public Comments: None

Approval of Minutes:

Treasurer Huwa made a motion to approve the April 15th, 2025, Pension Fund Board meeting minutes, as presented in the Board packet. Vice President Bullock seconded the motion. The motion was passed unanimously.



Treasurer's Report:
No Report.

Volunteer Fire & Police Pension Association:
Trustee Finkenbinder asked for the timeframe update on the actuarial study for this year. Mr. Zima explained that the report is typically completed around the end of August and would inform Trustee Finkenbinder once the report was received.

Unfinished Business:
No Report.

New Business:
No report.

Legal Comments: None.

Adjournment:
With no further business to come before the Board, President Machuga adjourned the Pension Board meeting at 5:02 p.m.

x 
Craig Machuga
President 10/21/2025

x 
RJ Fernandez
Secretary 10/21/2025