



MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF
THE SOUTH ADAMS COUNTY FIRE PROTECTION DISTRICT
VOLUNTEER FIREFIGHTER PENSION FUND

October 21st, 2025

A meeting of the South Adams County Fire Protection District Volunteer Firefighter Pension Fund (“Pension Fund”) Board of Trustees, was held at the District’s Headquarters located at 6050 Syracuse Street, Commerce City, CO 80022 commencing at 5:00 p.m. The meeting also had a Zoom video link for participants as well.

Pension Board Members Present:

Craig Machuga	President
Debra Bullock	Vice President
Kasen Huwa	Treasurer
RJ Fernandez	Secretary
Shawn Poe	Director
Doug Finkenbinder	Trustee
Ricky Teter	Trustee

Also, Present:

Bob Olme	Fire Chief
Bobby Noel	Deputy Chief of Operations
Randall Weigum	Deputy Chief of Support Services
Ron Fano	District Legal Counsel
Emma DeRosia	Administrative Specialist
Kevin Kellar	Information Technology

Guests: Chief Mechanic Miles Miller, Division Chief of Fire Prevention Jay Willmott, Division Chief of EMS Roger Japp, Division Chief of Training Jason Oster, Battalion Chief Nick Graff, Local 5124 President Augdon Greening, District Accountant Trey Zima, Public Relations Maria Carabajal, and Public Education Specialist Anissa Griggs.

Public Comments: None

Approval of Minutes:

Treasurer Huwa made a motion to approve the July 15th, 2025, Pension Fund Board meeting minutes, as presented in the Board packet. Vice President Bullock seconded the motion. The motion was passed unanimously.



Treasurer's Report:

No Report.

Volunteer Fire & Police Pension Association:

Trustee Finkenbinder reported that he received the actuarial report from President Machuga for January 2025. Trustee Finkenbinder further reported that after discussions with Trustee Teter, he would like to order another actuarial report proposing the following plans: Plan A to be the current plan, Plan B to raise the pension by \$100, and Plan C to raise the pension by \$150. Chief Olme commented that the actuarial will be ordered and appreciates the comments and feedback from the Pension Board. Secretary Fernandez made a motion to order the actuarial with the proposed plans by Trustee Finkenbinder. Trustee Finkenbinder seconded the motion, which passed unanimously.

Unfinished Business:

No Report.


New Business:


No report.

Legal Comments: None.

Adjournment:

With no further business to come before the Board, President Machuga adjourned the Pension Board meeting at 5:09 p.m.

x  1-20-26
Craig Machuga
President 1/20/2026

x  1-20-2026
RJ Fernandez
Secretary 1/20/2026