



**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF THE  
SOUTH ADAMS COUNTY FIRE PROTECTION DISTRICT**

**March 17<sup>th</sup>, 2026**

A meeting of the Board of Directors of the South Adams County Fire Protection District was held in person at the South Adams County Fire Protection District's Headquarters, located at 6050 Syracuse Street, Commerce City, CO 80022, commencing at 5:00 pm. The meeting also had a Teams video link for participants.

Board Members Present:

Craig Machuga	President
Debra Bullock	Vice President
Kasen Huwa	Treasurer
RJ Fernandez	Secretary
Shawn Poe	Director

Also Present:

Bob Olme	Fire Chief
Bobby Noel	Deputy Chief of Operations
Randall Weigum	Deputy Chief of Support Services
Jason Oster	Division Chief of Training
Jay Willmott	Division Chief of Fire Prevention
Ron Fano	District Legal Counsel
Trey Zima	District Accountant
Kevin Kellar	Information Technology
Emma DeRosia	Administrative Specialist

Guests: Public Relations Maria Carabajal, Battalion Chief Andrew Fairband, Accounting Specialist Vanessa Rodriguez, Captain Augdon Greening, Engineer Zach Martin, Firefighter Josh Jelick, Engineer Dave Healy, Lieutenant Don Reynolds, Lieutenant Kevin Delaney, Firefighter Cathe Becker, Firefighter Anthony Gianna, Firefighter Josh Leeling, Firefighter Travis Rodhe, Cody Kofoed, Derick Jepsen, Lieutenant Fil Martinez, Chief Roger Japp, Captain David Metish and Tim David.

Life Saving Award:

Chief Olme presented the lifesaving award to Lieutenant Don Reynolds, Engineer David Healy, Firefighter/ Medic Cathe Becker, Safety and Training Lieutenant Grant Todack, PVA Paramedic Cody Kofoed, Derik Jepsen, and Brenden Geiselhardt, who responded to a CPR in progress on January 11th on an 8-month-old patient. Chief Olme explained that due to the decisive actions, clinical skill, and teamwork demonstrated on scene, the infant survived the cardiac arrest and is neurologically intact. He is currently awake, alert, feeding normally, and doing well. Chief Olme further explained that an outcome that directly reflects the professionalism and commitment of the responding personnel. Chief Olme also stated their actions exemplify the highest standards of the fire service and represent the type of service we strive to provide our community every day.



Public Comments:

No Public Comment.

Approval of Minutes:

Treasurer Huwa moved to approve the minutes from February 17<sup>th</sup>, 2026, regular board meeting as posted in the Board packet. Secretary Fernandez seconded the motion, which passed unanimously.

Changes/Additions to the Agenda: None

Financials:

Ms. Rodriguez reported that the department has received \$10.3 million in total revenues so far this year, and that total expenses, including interfund transfers, are about \$9.2 million, with the district operating with a surplus of \$1.1 million. Ms. Rodriguez also reported that the district's operating expenses are currently tracking to be under budget by about 2%, with the district being in an overall solid financial position and on track.

**Special Reports:**

Chief Olme's Report:

Chief Olme reported, in addition to his Board report in the Board packet, that Adams 14 School District had a significant event at Adams City High School. Chief Olme further reported that he will be attending the after-action review with the Commerce City Police Department on April 1st, committing to working with our partners to continue working together to ensure the most efficient communication in chaotic situations. Chief Olme commended the Commerce City Police Department on handling a certainly impressive situation and is very grateful nothing occurred. Chief Olme also reported there is some legislation about a growth cap on mill levies. Mr. Fano commented that this legislation was killed last week in committee and will not be passed.

Deputy Chief of Operations Report:

Deputy Chief of Operations Noel reported, in addition to his Board report in the Board packet, that the Board should look forward to receiving the ambulance run numbers next month. Chief Noel further reported that the ambulance was officially put into service on April 2<sup>nd</sup>. Chief Noel also explained that a majority of the District did respond to the Thornton fire incident earlier this month as well, acknowledging that the crews did an amazing job on both this incident and the Adams City High School incident.

Deputy Chief of Support Report:

Deputy Chief of Support Weigum reported, in addition to his Board report in the Board packet, that the district received a letter today from the insurance company regarding the roof repairs for Station 28, the Pound Training center, and Headquarters. Chief Weigum further explained that there will be a payout for the repairs after this long, drawn-out dispute. Chief Weigum also reported that he will be presenting to the Board next month a Director's Communication on the ductwork repairs needed for the Indoor Training Center, "the Pound".



#### Local 5124:

President Greening reported that Local 5124 sent two members to the IAFF Legislator Conference in Washington, D.C., earlier this month. President Greening also reported that the Local will be sending 3 members to the Strive for Excellence Conference, explaining that this class offers a lot of labor and education classes with the hope of bringing training back to the department. President Greening reported that Local 5124 is officially 103 members strong, with the newest additions to the new Fire Prevention Inspector/Investigators and the Single Role Paramedics.

#### Legal Comments:

Mr. Fano reported that, in addition to his written Board report, the vast majority of work this last month has been working on Station 22 financing. Mr. Fano did communicate with the Adams 14 School District Attorney, as requested by the Board after the last executive session, and is am still waiting for some communication back.

#### New Business:

- A) Resolution of Proceedings for Approval of Lease Purchase for Addition Financing Station 22: Chief Olme informed the Board that, with diligence, they are working with Mr. Fano and the other legal teams to provide all of this information in the packet. Mr. Fano explained that this provides all the legal information for the loan transaction, using Stations 22 and 23 as collateral and leasing the property for \$7 million. Director Poe asked as far as the risk goes is this a lot of risk for the District? Mr. Fano explained that insurance on the properties/buildings will continue to cover and Chief Olme contributed that McNeil will cover any gap for replacement coverage. Treasurer Huwa made a motion to approve Resolution 2026-003 to approve the lease purchase finance amount as agreed upon for the purposes of constructing an addition to Station 22. Secretary Fernandez seconded the motion, the motion passed unanimously.
- B) Lease Purchase Agreement Webster Public Finance Group and SACFD: Mr. Fano explained this is document by which the lender gives the district right to use the property. He explained that a technicality was encountered regarding the name of the District when it was formed but that the issue has been cleared up. Secretary Fernandez made a motion to approve the formal lease purchase agreement between Webster Public Finance Group and the District and authorize the Fire Chief or his Designee to execute any and all documents required to complete this. Treasurer Huwa seconded the motion and the motion passed unanimously.
- C) Approval of Bond Counsel for Lease Purchase Agreement: Mr. Fano explained this is the engagement letter for Bond Counsel. Treasurer Huwa made a motion to approve the Bond Counsel agreement between Taft, Stettinus and Hollister and the District and authorize the Fire Chief or his designee to execute any and all items needed to complete this agreement. President Machuga seconded the motion, the motion passed unanimously.
- D) Explanation of Insurance Proceeds Payout: Chief Weigum explained to the District Board that roof replacements were completed for Stations 25, 26, and 27 in the fall of 2025 but the invoices for final payment were received in the beginning of 2026. Chief Weigum explained that this would only show as a negative on the budget because the money had been received from the insurance company in 2025. Chief Olme assured the Board that this is just because everything was budgeted for in 2025 and rolled over into 2026, but



not on the budget document, since the project was originally anticipated to be wrapped up in 2025.

Board of Directors Report/Comments:

Director Shawn Poe wished everyone at the meeting a Happy Saint Patrick's Day. Director Poe also echoed the previous statements of what a good job the crews did at the Thornton Fire and the Adams City High School incident. Director Poe thanked Mr. Fano for the legislative updates and how it will affect the District. Director Poe welcomed the new Inspector/Investigators and congratulated Deputy Fire Marshal Doherty on his recent certification. Director Poe commented that he was happy to attend the recent Single Role Paramedic Graduation this month and congratulated all the new paramedics.

Vice President Debra Bullock welcomed the new paramedics and congratulated them, and was very happy to attend the Single Role Paramedic Graduation. Vice President Bullock thanked all who volunteered to participate in the 360 review of Chief Olme. Vice President Bullock also congratulated the recipients of the Life Saving Awards. Vice President Bullock thanked Maria for the Annual Report.

Secretary RJ Fernandez thanked all who were involved with the lifesaving awards, congratulating the recipients again. Secretary Fernandez also thanked all who were involved in the Adams City High School incident. Secretary Fernandez also commented that glad it is 100% participation in the Local 5124.

Treasurer Kasen Huwa also congratulated everyone on the lifesaving award. Treasurer Huwa also thanked all who contributed to the annual review, also commenting that the overall response was great. Treasurer Huwa also commented on being excited for the Pancake Breakfast coming up at Station 27.


President Craig Machuga also congratulated everyone on the lifesaving awards. President Machuga also directed Vice President Bullock and Treasurer Huwa on scheduling a time with Chief Olme for review of the evaluation.

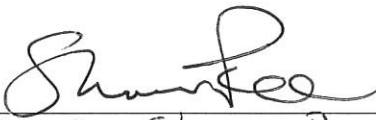
Any Additional Matters that may come before the Board:

Chief Olme asked the Board for a consensus on which etching for Station 22 the Board would like to see on the final drawings. Chief Olme explained that this etching would have 3D look and will add some art to an area of the district that is lacking. The Board had a unanimous consensus for option D as presented to them by Chief Olme. Chief Olme noted that the project is 65 to 75% completed to be submitted for the Pre-Application process and is very excited to see what is to be a gorgeous addition.

Adjournment: President Machuga adjourned the meeting at 5:40 p.m. with no further business before the Board.



  
Craig Machuga  
Board President 4/21/2026.

x   
~~RJ Fernandez~~ Shawn Rbe, Director  
~~Board Secretary~~ 4/21/2026.