



Fire Inspector/Investigator Interview and Selection Process

Position: Fire Inspector/Investigator

Starting Salary Range: \$80,000.00 - \$90,000.00 (Depending on Qualifications)

Official Posting Date: 08.16.2023

Application Closing Date: 08.30.2023

Anticipated Interview Date(s): Week of September 4, 2023

Projected Start Date: October 2, 2023

South Adams County Fire Protection District is currently seeking qualified applicants interested in participating in an upcoming interview process for the position of Fire Inspector/Investigator. If you are qualified and interested in this position, please submit the documentation as outlined below in "Application Packet Requirements".

Any applicant who is requesting reasonable accommodation for a disability under the Americans with Disabilities Act (ADA), must do so at the time of application. Please contact Human Resources to discuss or coordinate this confidential process.

Applicants must submit an application packet in email to careers@sacfd.org with **three separate pdf or .doc attachments**, as are listed below. Applications must be received no later than 1600 (4pm) on 08.30.2023.

Application Packet Requirements

1. Cover letter - Indicate the position you are applying for, describe your experience, and explain why you want to work as the Fire Inspector/Investigator for SACFD.
2. Completed SACFD 'Application for Employment' form (unless candidate is currently employed by the South Adams County Fire Department). The application can be found at <https://sacfd.org/career-opportunities/>
3. Resume - no more than 2 pages and should include:
 - a. your work or volunteer history
 - b. high school and college education
 - c. list all relevant certifications you have obtained.
4. Please DO NOT include photocopies of certifications, identification, driving records, diplomas, letters of reference, or other additional materials with your application packet.

Required Qualifications:

- High School diploma or equivalent.
- Valid State of Colorado Driver License within 30 days of acceptance of position and consent to run MVR.
- Legally authorized to work in the United States.

- Able to speak, read, and write the English language.
- International Code Council (ICC) Fire Inspector I and Fire Inspector II
- State of Colorado Fire Inspector I, and Fire Inspector II.
- American Heart Association CPR and AED Certification and/or National Registry of Emergency Medical Technicians License (any level)
- State of Colorado or Colorado Metro Certification Board Hazardous Materials Awareness or Operational certification or equivalent.
- General knowledge of fire and life safety inspection techniques and investigation techniques.
- Ability to operate a personal computer and software, including but not limited to Department's RMS software, and Microsoft programs.
- Ability to use independent judgment to solve problems.
- General knowledge of modern fire prevention, fire and life safety education principles, procedures, techniques, equipment, and fire investigation methodology.
- Ability to schedule and meet related obligations and timelines.
- Ability to communicate effectively with diverse groups, including individuals of varying ages and aptitudes.
- Ability to comprehend and interpret information and technical material related to the position responsibilities, including but not limited to applicable fire codes, nationally recognized standards, and industry best practices.

****Additional consideration will be given to individuals with relative work experience****

Please note that your application, as well as all supporting documentation, will be considered as part of the interview process. Applications that are incomplete or do not follow specific instructions, as outlined above, will not move forward in the interview process.

Benefits:

The district offers a generous benefits package including but not limited to the following:

- Vacation
- Sick Leave
- Medical, Dental and Vision Insurance
- A robust pension plan through Fire and Police Pension Association (FPPA)
- 12 paid holidays annually
- Tuition Reimbursement
- Post-Employment Health Plan